



Sean Rogan
Executive Director

COMMUNITY DEVELOPMENT COMMISSION
of the County of Los Angeles

2 Coral Circle • Monterey Park, CA 91755
323.890.7001 • TTY: 323.838.7449 • www.lacdc.org



Gloria Molina
Mark Ridley-Thomas
Zev Yaroslavsky
Don Knabe
Michael D. Antonovich
Commissioners

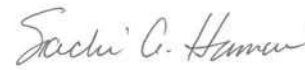
ADOPTED

Community Development Commission

December 07, 2010

#1-D DECEMBER 7, 2010

The Honorable Board of Commissioners
Community Development Commission of the
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012


SACHI A. HAMAI
EXECUTIVE OFFICER

Dear Commissioners:

APPROVAL OF FUNDS FOR OPERATIONS COSTS FOR CATHOLIC CHARITIES OF LOS ANGELES, INC. EMPLOYMENT AND CLIENT SERVICES CENTER AT FARLEY HOUSE/GOOD SHEPHERD CENTER FOR HOMELESS WOMEN & CHILDREN IN THE CITY OF LOS ANGELES (DISTRICT 1) (3 VOTES)

SUBJECT

This letter recommends the transfer of up to \$25,345 in County General Funds, allocated to the First Supervisorial District, to Catholic Charities of Los Angeles, Inc. for operations costs associated with the Employment and Client Services Center at Farley House, a transitional housing program at the Good Shepherd Center for Homeless Women and Children.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that the approval of funds for services at the Good Shepherd Center, located at 1671 Beverly Blvd., in the City of Los Angeles, is exempt from the provisions of the California Environmental Quality Act (CEQA) because the work includes activities that will not have the potential for causing a significant effect on the environment.
2. Authorize the Executive Director to transfer to the Los Angeles Homeless Services Authority (LAHSA) up to \$25,345 in unused County General Funds (CGF) allocated to the First Supervisorial District, which will then be granted to Catholic Charities for operations costs related to the Employment and Client Services Center (ECSC), a program providing education and employment assistance at Farley House/Good Shepherd Center for Homeless Women and Children.
3. Authorize the Executive Director to incorporate these funds as needed into the Commission's approved Fiscal Year 2010-2011 budget.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to authorize the Commission to transfer to LAHSA \$25,345 in CGF to be granted to Catholic Charities to fund operations costs for the ECSC at Farley House/Good Shepherd Center for Homeless Women and Children, located at 1671 Beverly Blvd., in the City of Los Angeles.

FISCAL IMPACT/FINANCING

The actions described herein will be funded with a portion of the \$20,000,000 in CGF approved by the Board of Supervisors on June 20, 2005, to fund the construction and/or renovation of year-round emergency shelters and enhancements to the homeless support system.

On November 22, 2005, the Board of Supervisors approved allocating \$3,600,000 in CGF to each Supervisorial District with \$2,000,000 reserved for Commission administrative costs.

The proposed transfer of funds from the Commission to LAHSA will allocate \$25,345 in CGF from the First Supervisorial District to provide funding for operations costs incurred in connection with the ECSC.

These funds will be incorporated into the Commission's approved Fiscal Year 2010-2011 budget, as needed.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

In order to address the large numbers of homeless individuals and families and the corresponding critical shortage of beds in Los Angeles County, on June 20, 2005, the Board of Supervisors approved an allocation of \$20,000,000 for the construction and/or renovation of year-round emergency shelters and enhancements to the homeless support system.

On November 22, 2005, the Board of Supervisors directed the Commission to administer the funding and oversee all of the projects. The Board also instituted a method by which each Board Office selects recipients of CGF based on agency experience and the need for homeless services in the community, among other considerations.

On May 9, 2006, your Board approved the allocation of \$2,450,000 in CGF from the First District to provide funding for operations and supportive service costs for the Salvation Army Bell Shelter (Bell Shelter). The contract for Bell Shelter ended on June 30, 2009, with \$970,520 in unexpended funds remaining. On July 8, 2008, \$953,213 of these funds was reprogrammed by your Board, leaving a balance of \$17,307.

On November 6, 2007, your Board approved the allocation of \$200,000 in CGF from the First District to provide funding for operations and supportive service costs for a transitional housing program at the Catholic Charities Good Shepherd Center for Homeless Women and Children (Catholic Charities). This contract with Catholic Charities ended on November 30, 2008, with \$8,038 in unexpended funds remaining.

The total of \$25,345 in unexpended funds from these two expired contracts will be reprogrammed for

operations costs associated with the Employment and Client Services Center at Farley House, a transitional housing program at the Good Shepherd Center for Homeless Women and Children. The funds will be transferred to LAHSA, which will, in turn, enter into a contract with Catholic Charities to provide employment and education services to homeless women living at the facility.

A complete description of the Catholic Charities of Los Angeles, Inc., Farley House/Good Shepherd Center for Homeless Women & Children Program and the Employment and Client Services Center is provided as Attachment A.

ENVIRONMENTAL DOCUMENTATION

Funding for operations costs at the Good Shepherd Center facilities is exempt from the provisions of the California Environmental Quality Act pursuant to State CEQA Guidelines Section 15301 because it involves no expansion of an existing use and does not have the potential for causing a significant effect on the environment.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of these actions will allow for services to be provided to homeless women in transitional housing to assist them in working toward self-sufficiency.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Sean Rogan", followed by a horizontal line.

SEAN ROGAN
Executive Director

SR:kk

Enclosures

ATTACHMENT A
CATHOLIC CHARITIES OF LOS ANGELES, INC. FARLEY HOUSE/GOOD
SHEPHERD CENTER FOR HOMELESS WOMEN & CHILDREN

Farley House, an expansion project of Women's Village is a 22-unit Transitional Housing residence offering case management, employment, vocational education, and limited mental health services. Farley House is located in a four-story building offering private, fully furnished one-bedroom apartments, a computer classroom, a community room and garden, reception area, and office space, all of which is accessible to people with physical disabilities. It currently houses single homeless women, but may expand to serve homeless mothers with children during 2010-2011.

Farley House provides supportive services through the Employment & Client Services Center (ECSC) which is geared towards assisting women who are employment-ready but in need of additional education or experience in order to attain a living wage. Residents at the ECSC are required to be employed a minimum of 20 hours per week. They may also participate in the Center's employment services, to obtain vocational training and/or seek more sustainable employment at a living wage. Supportive services include counseling, case management, life skills classes, and other activities directed toward ending the cycle of homelessness. Residents stay in the program for up to 24 months, with the average stay of 9-12 months. Residents pay 30% of their income in program fees (rent). Farley House retains one third of the amount paid, which is returned to the resident at program completion for use as a deposit on permanent housing or other needs.

After care, consisting of follow-up by phone, mail, email, and/or in person, continues for six months when the resident moves from the program. The staff monitors client progress and stability related to long-term housing and provides intervention, referrals, and other services as needed to ensure successful transition. Clients receive services by a team of professionals working together to support each client's success. The client service team includes a case manager, job developer or educational coordinator and housing supervisor.

The ECSC focuses on three major areas of employment: culinary arts, office assistant, and non-traditional employment. On-site partners include *Service, Employment and Redevelopment (SER) - Jobs for Progress*, a private nonprofit organization that serves people over 55 who have been out of the workforce for at least six months. In Fiscal Year 2010, SER placed eight Good Shepherd residents. *Belmont Adult School/LAUSD* provides classes leading to Microsoft Office Assistant certification, and *Los Angeles City College's Workforce Academy* provides customer service and other employment related classes. Additional on-site partners providing employment focused services include the *MetroNorth Worksource Center* (a program of *Goodwill Industries*), *Westlake Worksource Center*, *Hollywood Worksource Center* (Job Club and individual services), *City of Los Angeles Department of Aging*, *California State Employment Development Department*, and others.

The Village Kitchen, an on-site job training program offers hands-on job training and work experience in the culinary arts to residents. The culinary arts program offers the women six months of part-time paid training, plus an initial 80 hours of unpaid training to start. The Village Kitchen serves the community as a retail bakery, café and catering service, and is open to the public.

The grant of CGF will enable the Catholic Charities' Good Shepherd Center to provide education and employment services to homeless women living in the Farley House transitional housing program.